

EVERSOURCE

Non-Residential Renewable Energy Solutions Summary of Required Bidding Information

Information Required for Submission of a Non-Residential Renewable Energy Solutions Bid to Connecticut Light and Power dba Eversource Energy (“Eversource”)

The following is a list of information that may be required for submission of a Non-Residential Renewable Energy Solutions Program Bid (“Bid”) to Eversource. It is provided to assist Bidders in the bidding process. It is not necessarily a complete list. The information required for a specific Bid may change based on other inputs provided by the Bidder throughout the bidding process. There is a glossary at the end of this list to assist Bidders in understanding the italicized terms used.

The information provided herein is intended to enhance the reader’s understanding of the required information as provided in the RFP, the Tariff Agreement, Q&A’s and all other program documents. **In the event of any inconsistency between the provisions of this document, the Non-Residential Renewable Energy Solutions Program RFP or any other supporting information, the provisions of the Tariff Agreement are controlling. Bidders should review the Tariff Agreement and all associated documents thoroughly and submit their Bids based upon the Tariff Agreement, which will solely govern the transactions between the selected Bidder and Eversource through the term of the resulting Agreement.**

Please note that only completed Non-Residential Renewable Energy Solutions Bids submitted using the online Non-Residential Renewable Energy Solutions Bid Form on the Eversource website inclusive of the required Bid Fee will be evaluated by Eversource.

IMPORTANT NOTE: For the Year 1 RFP, a fee of \$300/Bid is required to be submitted to Eversource via electronic funds transfer for a Bid to be considered complete. Thus, Bids submitted during the Small category two-week window must also submit their Bid fee during the two-week window. To summarize:

- Small zero emission category Bids submitted during the two-week window - \$300 bid fee is due by 1:00pm EPT on February 14, 2022**
- All other categories/Bid submissions (including Small category Bids submitted after the two-week window) - \$300 bid fee is due by the Bid deadline of March 14, 2022 at 1:00pm EPT**

Bidders must submit the required fee in accordance with the following instructions:

Bid fees shall be made payable via electronic funds transfer in the form of either a wire or ACH transaction only. The Eversource Non-Residential Renewable Energy Solutions billing account number of 4000431970 and the Project Name as submitted with the Bid (i.e. Solar_Project1) must both be listed on the applicable electronic funds transfer.

Cash may only be provided pursuant to an automated clearing house (“ACH”) or via a wire transfer in satisfaction of the Bid Fee requirement. Electronic funds shall be sent in accordance with the following instructions:

ACH*

For: CL&P – Checking Account
Bank: Bank of America, N.A.
Address: 2523 Albany Ave
West Hartford, CT 06117
Account No.: **
ABA: **

Wire

For: CL&P – Checking Account
Bank: Bank of America, N.A.
Address: 100 N. Tyron Street
Charlotte, NC 28202
Account No.: **
ABA: **

**Email ctcommrenewables@eversource.com no later than March 7, 2021 and we will provide the account numbers and ABA numbers.

*Note: ACH payments take longer to process than Wire Transfers. You should check with your financial institution to confirm that the payment will be received by Eversource by the due date/time noted above.

The following information may be required for each of the steps in the Bid Form discussed below:

Initial Program Eligibility Screening Step:

- Product Type (Low Emission [$\leq 2,000$ kW AC], Small Zero Emission [i.e., ≤ 200 kW AC]), Medium Zero Emission [i.e., >200 kW AC ≤ 600 kW AC], or Large Zero Emission [>600 kW AC $\leq 2,000$ kW AC])
- Technology Type (e.g., *Solar Fixed Tilt*, *Solar Single Axis*, *Solar Dual Axis*, Wind, Fuel Cell, Anaerobic Digestion)
- *Installed Capacity* (kW AC)

Step 1 of 7: Bidder & Counterparty Information

- Project Name – The Project Name must be 15 characters or less with no spaces. Please note that the Project Name chosen during the bidding process will remain with the project throughout the duration of the Agreement.
- Name of *Bidder*
 - **Note – This individual or an authorized representative of the business will be required to fill out and sign Page 2 of the Bid Certification Form.**
- Name and contact information of *Customer* (Individual or Business), including:
 - **Note – This individual or an authorized representative of the business will be required to fill out and sign Page 3 of the Bid Certification Form.**
 - Name
 - Address
 - Phone Number
 - Email
 - Business Website
 - Federal Tax ID (if a business)
 - Jurisdiction of Organization (required if a business)
 - Company type (if a business)
- Name and contact information of *System Owner* (Individual or Business), including:
 - Name
 - Address
 - Phone Number
 - Email

Step 2 of 7: Bidder Information – General

- Name of the *Owner of the Project Site*
 - **Note-This individual or an authorized representative of the business will be required to fill out and sign Page 4 of the Bid Certification Form. This signature must also be witnessed and signed by a Notary Public.**
- Name and contact information of the *Authorized Developer* (if applicable), including:
 - Name
 - Address
 - Phone number
 - Email address
- Name and contact information of the *Primary Bid Contact* and the *Alternate Bid Contact*, including:
 - Name
 - Address
 - Phone number
 - Fax number [if applicable]

- Email address
- **Note – As Eversource will only communicate with the Primary Bid Contact and Alternate Bid Contact regarding the Bid, including bid eligibility clarification requests and/or notification of selection as a winning Bidder, Eversource suggests that you provide information for two different contacts to ensure timely receipt of programmatic communications.**

Step 3 of 6: Agreement Contact Information

- Name and contact information (name, address, phone number, fax number [if applicable] and email address) of the entities that will be listed in the Contact Information section of the Cover Sheet and receive communications for the life of the Agreement (if selected) regarding the following topics:
 - General Notices
 - Legal Notices
 - Performance Assurance
- Name and contact information (name, address, phone number, fax number [if applicable] and email address) of the entity that will be listed in the Accounting Information section of the Cover Sheet and receive communications for the life of the Agreement (if selected) regarding the following topics:
 - Invoices, Payments and Settlements

Step 4 of 7: Customer Financial Information

If your Bid is selected, this information will be listed in the Accounting Information section of the Cover Sheet regarding payments to be made by Eversource to the Customer in accordance with the Agreement. **All payments made to any one Customer must be made in the same fashion (i.e. if you have existing Non-Residential Renewable Energy Solutions Agreements, or if you are submitting multiple Bids for the same Customer, all payment information must be consistent among all Agreements/Bids with the same Customer).**

Please Note: We strongly recommend you use ACH as your primary payment method. Electronic funds transfers are a faster, more secure method of payment than check delivery.

- The preference for payment method (i.e., ACH or check)
- For checks, the name and mailing address of the individual to whom checks are to be sent
- For Wire Transfers:
 - Name of Bank
 - Address of Bank
 - ABA routing number
 - Account number
 - Checking or Savings account
 - Other details to be noted on Wire Transfer if applicable
- For ACH (Noted as ACH/Wire Transfers – Please note that wire transfer information is also required if ACH is elected for those situations when an ACH is not practicable):
 - Name of Bank
 - Address of Bank
 - ABA routing number
 - Account number
 - Checking or Savings account
 - Other details to be noted on ACH/Wire Transfer if applicable

Step 5 of 7: Bid Evaluation Information

- State, Agricultural, or Municipal designation (Y/N)
 - If “yes”, the Beneficial Account Credit Allocation form is required to be uploaded in this section

- New Construction designation
 - If this box is checked, a copy of the interconnection application and payment confirmation receipt is required to be uploaded in this section
- Location (address) of the Facility ***Note-Please see Exhibit A below which shows where to find this information on an Eversource customer bill.**
- The following customer account information is required unless the project will be installed at a site for new construction that does not yet have a service account with the utility:
 - *Customer Account Number* ***Note-Please see Exhibit A below which shows where to find this information on an Eversource customer bill.**
 - *Service Reference Number* ***Note-Please see Exhibit A below which shows where to find this information on an Eversource customer bill.**
 - *Customer Rate Class*
- Is this project located at a SCEF site? (Y/N)
- Is this project located at the same project site as an existing LREC/ZREC project that is not yet In-Service? (Y/N)
- Date of most recent subdivision of the property (if applicable)
- Load determination:
 - Highest total annual load over 5 years prior to Bid submission in kWh/year, or anticipated annual load if new construction
 - Documentation showing such highest total annual load/expected annual load is required to be uploaded in this section
 - Will the system be sized to accommodate increased load for transportation electrification in the next 5 years? (Y/N)
 - Anticipated load expected to materialize in kWh/year
 - CT Professional Engineer Certification of future beneficial electrification is required to be uploaded in this section
 - Will the system be sized to accommodate increased load for fuel switching in the next 5 years? (Y/N)
 - Anticipated load expected to materialize in kWh/year
 - CT Professional Engineer Certification of future beneficial electrification is required to be uploaded in this section
- Total expected installed system cost including the total installed cost of entire system, hardware costs, labor costs, soft costs
 - Total installed cost data sheet/itemized list is required to be uploaded in this section
- Bid Preference(s) if applicable
 - Bid Preference Explanation and Description document is required to be uploaded in this section
- Non-binding, expected In-Service date
- Is the Customer currently on a third-party electricity rate? (Y/N)
 - If “yes,” current generation supply rate and name of third-party supplier are required

Step 6 of 7: Compensation and Tariff Payment Beneficiary Information

- Tariff compensation selection (Buy-All or Netting)
- Do you initially intend to allocate any portion of the Tariff compensation to a Tariff Payment Beneficiary?
 - If “yes,” the name and contact information (name, address, phone number, fax number [if applicable] and email address) of the Tariff Payment Beneficiary are required
 - **Note – This individual or an authorized representative of the business will be required to fill out and sign Page 5 of the Bid Certification Form.**
 - If “yes,” a copy of the Tariff Payment Beneficiary’s W-9 is required to be uploaded in this section
 - If “no,” a copy of the Customer’s W-9 is required to be uploaded in this section.
- Bid Price(s)

- If Buy-All, allocation percentages for % monetary on-bill credits and % quarterly payments are required
- Payment method for Tariff Payment Beneficiary (if applicable):
If your Bid is selected, the payment information entered in this section for the Tariff Payment Beneficiary, if applicable, will be listed in the Tariff Payment Beneficiary Form regarding payments to be made by Eversource to the Tariff Payment Beneficiary in accordance with the Agreement. **All payments made to any one Tariff Payment Beneficiary must be made in the same fashion (i.e. if you have existing Non-Residential Renewable Energy Solutions Agreements, or if you are submitting multiple Bids with the same Tariff Payment Beneficiary, all payment information must be consistent among all Agreements/Bids with the same Tariff Payment Beneficiaries).**
- Please Note: We strongly recommend you use ACH as your primary payment method. Electronic funds transfers are a faster, more secure method of payment than check delivery.
- The preference for payment method (i.e., ACH or check)
- For checks, the name and mailing address of the individual to whom checks are to be sent
- For Wire Transfers:
 - Name of Bank
 - Address of Bank
 - ABA routing number
 - Account number
 - Checking or Savings account
 - Other details to be noted on Wire Transfer if applicable
- For ACH (Noted as ACH/Wire Transfers – Please note that wire transfer information is also required if ACH is elected for those situations when an ACH is not practicable):
 - Name of Bank
 - Address of Bank
 - ABA routing number
 - Account number
 - Checking or Savings account
 - Other details to be noted on ACH/Wire Transfer if applicable

Step 7 of 7: Bid Attachments

- This step is where the additional Bid documents (as PDF files [.pdf]) are attached. Each form must be uploaded as **one single PDF (.pdf) file** in its respective upload location. While some attachments are required for all Bids, certain attachments may only be required based on the specifics of your Bid. These attachments include:
 - Bid Certification Form (mandatory for all Bids) – Note: Page 4 of this form is required to be witnessed and signed by a *Notary Public*
 - Copy of Eversource Customer Bill (mandatory for all Bids that are not new construction, as designated in Step 5/7)
 - Proof that the project does not meet criteria to qualify in the Residential Renewable Energy Solutions program
 - Certification of Carbon Neutrality by 2040 (mandatory if the project technology is Fuel Cell or Anaerobic Digestion, as well as any other Class I renewable energy source that emits carbon).

Glossary of Italicized Terms

- **Alternate Bid Contact** – The alternate individual with whom Eversource will communicate regarding the Bid. This individual may be anyone that the Bidder designates with authority to communicate with Eversource regarding the Bid. Please note, however, that Eversource will only communicate regarding the Bid with the Primary Bidder Contact and/or the Alternate Bidder Contact.
- **Authorized Developer** – A developer of the Facility that has the consent of both the owner of the Project site and the Customer.
- **Bidder** – The individual or business submitting a proposal (“Bid”) to be considered for selection to be awarded a long-term agreement for the purchase of LRECs or ZRECs pursuant to the terms and conditions of a fully executed Agreement. The Bidder may or may not be the Customer and/or the Owner of the Project Site.
- **Customer** – The legal entity entering into the Agreement (i.e., the selling party under the Agreement). The counterparty may be (i) the customer of record at the revenue meter with site control, or (ii) the site owner with consent of the customer, or (iii) the authorized developer with consent of the customer and site owner. The Counterparty may or may not be the Bidder and/or the Owner of the Project Site. The signature of an authorized representative of the counterparty listed here is required on the Bid Form.
- **Customer Account Number** – A number that Eversource assigns to each customer. The Customer Account Number can be found on the Eversource bill for the Project site.
- **Customer Rate Class** – This can be found on the Eversource bill for the Project site.
- **In-Service** – The project has a valid interconnection agreement and is capable of regular commercial operation.
- **Installed Capacity** – The nameplate capacity of the project in kW AC
- **Notary Public** – A person who has the authority to act as an official witness when legal documents are signed.
- **Owner of the Project Site** – The legal owner of the Project site. The Owner of the Project Site may or may not be the Bidder and/or the Counterparty.
- **Primary Bid Contact** – The primary individual with whom Eversource will communicate regarding the Bid. This individual may be anyone that the Bidder designates with authority to communicate with Eversource regarding the Bid. Please note, however, that Eversource will only communicate regarding the Bid with the Primary Bidder Contact and/or the Alternate Bidder Contact.
- **Service Reference Number** – A number that Eversource assigns to each electric service location. The Service Reference Number can be found on the Eversource bill for the Project site. Please note the meter number is not the Service Reference Number.
- **Solar Single Axis** – A PV system arrangement that allows multiple rows of solar panels using a single drive unit to track the East-West motion of the sun relative to the earth
- **Solar Dual Axis** – A PV system arrangement that follows the sun’s trajectory by changing both the azimuth and the tilt angles
- **Solar Fixed Tilt** – A PV system arrangement that is installed at a fixed angle (most common in Connecticut).
- **System Owner** – The legal owner of the renewable energy system, which may or may not be the Authorized Developer

Exhibit A – Sample Eversource Customer Bill

Page 2 of Customer Bill



Account Number: 1234 567 8900

Customer name key: CUST

John J Customer

123 Any St
Any Town, CT 00000

Service reference: 100000000

Service from 07/01/15 - 08/03/15 33 Day

Next read date on or about: Sep 1, 2015

Meter Number	Current Read	Previous Read	Current Usage	Reading Type
1234567	75062	-74474	588	Actual

Supply Rate



Customer
Rate Class

Contact Information

Emergency: 800-286-2000 (anytime)

www.eversource.com

CustomerServiceCTElectric@eversource.com

Pay by Phone 888-783-6618

Customer Service: 800-286-2000

860-947-2000 Hartford/Meriden (M-F 7:00am - 7:00pm)

For information or questions regarding your account, please contact Eversource at the number above. For other consumer questions and unresolved complaints, contact Public Utilities Regulatory Authority (PURA) Consumer Services toll free at 800-382-4586 or www.ct.gov/PURA.

Customer Account Number **\$99.44**

Electric Account Summary

	\$108.22
	-\$108.22
	\$0.00
	\$38.16
	\$61.28
Total New Charges	\$99.44
Total Amount Due	\$99.44

Total Charges for Electricity

Supplier (Any Energy Company)		
Generation Svc Chrg**	588.000 kWh X \$0.064900	\$38.16
Subtotal Supply		\$38.16
Delivery (Distribution Rate: 001)		
Transmission	588.00 kWh X .026550	\$15.61
Distribution Customer Service Charge		\$19.25
Distribution Charge per kWh	588.00 kWh X .033260	\$19.56
CTA Charge per kWh	588.00 kWh X .000410	-\$0.24
FMCC Delivery Charge	588.00 kWh X .001690	\$0.99
Comb Public Benefit Charge*	588.00 kWh X .010390	\$6.11
Subtotal Delivery		\$61.28
Total Cost of Electricity		\$99.44

Explanation of your charges

* The Combined Public Benefits Charge represents a combination of three charges formerly known as: Conservation and Load Mgmt Charge, Renewable Energy Investment Charge, and System Benefits Charge. This charge also includes the Conservation Adjustment Mechanism approved by the Public Utilities Regulatory Authority in Docket No. 13-11-14.

**Effective January 1, 2007, the Generation Services Charge (GSC) and the Bypassable Federally Mandated Congestion Charge (BFMCC) have been combined into the "GSC Charge" listed in the Supplier Services section of your bill. The GSC reflects all of the cost of procuring energy from Eversource wholesale suppliers. The BFMCC portion of this line item is \$0.0003/kWh. If you multiply this BFMCC rate by the number of kWhs on your bill, you can calculate the dollar amount associated with the BFMCC.