



NH SERVICE EASEMENT APPLICATION

Your Work Request number is:

Please complete all sections of this form so that Eversource can prepare an easement for you. Print information clearly. If a section does not apply to you put N/A on that line. Incorrect or incomplete information may delay installation.

If the requested service line will cross properties owned by others, the owners of those properties will need to complete their own application. Make copies of this form if you need extras.

SECTIONS 1 - 3 ARE FOR INFORMATION REGARDING THE PROPERTY THAT WILL REQUIRE AN EASEMENT.

SECTION 1	STREET ADDRESS (of property requiring easement)			CITY/TOWN			ZIP CODE				
	Provide the Tax parcel ID for this property (available at your town office):						MAP:	<input type="text"/>	LOT:	<input type="text"/>	
	NAME OF CURRENT PROPERTY OWNER(S) – (USE BOTH LINES IF NECESSARY)										
	Provide Marital Status if the entity named above is an individual:						<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Widow(er)		
	Provide spouses name if not on deed: _____										
	Is or will the address listed above be the Primary Residence of the Owner? <input type="checkbox"/> YES <input type="checkbox"/> NO										
SECTION 2	If the Property Owner is a business, provide name(s) and titles of person(s) authorized to sign on its behalf:										
	NAME					TITLE					
	Is this property mortgaged? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, complete below. If no, proceed to section 3.										
	NAME OF MORTGAGE HOLDER					DATE OF MORTGAGE					
SECTION 3	COUNTY THAT MORTGAGE IS RECORDED IN										
	BOOK			PAGE							
	In case of questions regarding this property, please provide contact information:										
	NAME			EMAIL			PHONE				
	Provide current mailing address of the property owner (where the easement document should be mailed to):										
STREET ADDRESS OR PO BOX				CITY/TOWN, STATE			ZIP				
<p>Mail this <u>completed Application</u> and a <u>copy of your recorded deed</u> (all pages) using the provided envelope. If the envelope is missing, mail to Eversource – Attn. NH Service Easements using the following addresses:</p> <p style="text-align: center;">U.S. Mail: PO Box 330 – Manchester, NH 03105 Next Day or Courier Service: 780 North Commercial Street, Manchester, NH 03101 E-Mail: NHServicesEaseApp@eversource.com</p>											

What is an easement?

An easement is a privilege that you, the property owner, grant to us (and sometimes the local telephone company), which allows partial use of your property to place and maintain facilities needed to provide you with service. When you grant a service easement, you are not selling Eversource that part of your property; however, your use of that portion of land is restricted. The easement will be recorded in the Registry of Deeds of the New Hampshire county in which your property is located. An easement does not expire. It remains connected to your land title unless it is released by Eversource (and phone company if applicable).

What is the process for getting an easement?

Complete the application and mail it with a copy of your recorded deed. Do this as soon as possible, even if you are months away from needing electric service. When all the required paperwork is received by Eversource, the easement will be drafted and mailed (or emailed) to you. You will need to sign the document before a Notary Public or Justice of the Peace. Once signed, you will need to return the original document to Eversource.

What happens if I don't sign the easement?

As outlined in the most current NHPUC Tariff (Electricity Delivery Service Tariff – Line Extensions – Customer Responsibilities), Eversource cannot provide permanent electric service to your property until the original easement document has been signed by you and returned to us.

How long will this process take?

Once all required documents (application, deed, tax map, and in-house plans) are received, it can take up to 8 weeks to process depending on the time of year.

What if I don't have a copy of my deed?

You can obtain a copy of your deed from the Registry of Deeds (see list below) of the New Hampshire county in which your property is located. Registry personnel will help you find the document if you are unfamiliar with the process.

What if Eversource has to install equipment on my neighbor's property in order to access mine?

You will need to approach your neighbor and get permission from them to do so. If they are agreeable, they will need to grant an easement to Eversource also and should complete the Easement Application.

Can I email you or fax my easement once it is signed?

No. To be accepted by the Registry of Deeds, the document must be a signed original.

BELKNAP COUNTY 64 Court Street Laconia, NH 03246 603-527-5420	CARROLL COUNTY 95 Water Village Rd. Ossipee, NH 03864 603-539-4872	CHESHIRE COUNTY 33 West Street Keene, NH 03431 603-352-0403	COOS COUNTY 55 School Street Suite 103 Lancaster, NH 03584 603-788-2393
GRAFTON COUNTY 3855 Dartmouth Hwy. No. Haverhill, NH 03774 603-787-6921	HILLSBOROUGH COUNTY 19 Temple Street Nashua, NH 03061 603-882-6933	MERRIMACK COUNTY 163 N. Main Street Concord, NH 03301 603-228-0101	ROCKINGHAM COUNTY 10 Route 125 Brentwood, NH 03833 603-642-5526
	STRAFFORD COUNTY 259 County Farm Rd. Suite 202 Dover, NH 03821 603-742-1741	SULLIVAN COUNTY 14 Main St. Newport, NH 03773 603-863-2110	

**QUESTIONS? Please call the ELECTRIC SERVICE SUPPORT CENTER between 7 a.m. and 5 p.m. Monday through Friday
1-800-362-7764**