

APPLICATION CHECK LIST

INTERCONNECTION APPLICATION REQUIRED INFORMATION

1. Does the interconnecting customer **own the property** the facility is to be built upon?
If not ask for the property owner's contact info.
2. Is Interconnecting Customer **Residential, Commercial, or Industrial?**
3. Is the project a "**Standalone**" or "**behind the meter**" system?
*If "behind the meter" do we have the **account #?***
If "Standalone" what rate is preferred? See attachment.
4. Is the total **AC size** of the system shown on the application?
5. Is the total **DC size** of the system shown on application?
6. Is the **Voltage** of system shown on the application?
7. Is the "**No. of Phases**" checked on the application?
8. Is the "**Generator Type**" checked on then application?
If application includes storage, fill out attached battery information form.
9. Is the "**Prime Mover**" checked on the application?
10. Is "**Energy Source**" checked on the application?
11. If the customer is exporting are the off takers **Government / Public** or **Private?**
12. Has the **application been signed** by the interconnecting customer?
13. Is the **Maximum Design Fault Current contribution** filled in on application?
14. Has correct **application fee** been received?
15. Does customer have any new or pending Work Orders at the location of this DG application?

DOCUMENTATION

16. **Pre-Application** - If over 500 kw -
17. **Cut Sheet** - If inverter based and shows that it is **UL 1741-SA** Listed. -
18. **Single line Requirements** -
 - MA Electrical PE Stamp
 - Existing metering and proposed meter/interconnection
 - POI with Pole Numbers Listed if Standalone
 - Recloser Required for 500 kW AC and above
Recloser – Primary Meter – Customer Equipment
 - Cold Sequence Metering Required (Customer Equipment – Disconnect Switch – then Meter
 - **Voltage and Amperage for the Meter**
19. **Site Plan Requirements** –
 - Must show property/lot lines, street names
 - Interconnecting Pole Numbers
 - Must show revenue meter location and location of inverter(s) and/or generators
 - Must show production meter if Net Metered
 - Does not need to be PE Stamped
 - Must be a plan form view i.e. vertical
NOT "bird's eye", isometric, 3/4 view, google maps
 - Title block with Customer name, address, date, drawing number and revision number