

New Electric Supplier Startup Milestones

Task	Applies to:	Status	Contact	Typical Lapsed Time
1 Registration with DPU	Supplier/Broker		State	
Attend utility training session	Supplier/Broker		Joint state disco	Monthly training
2 Complete Competitive Supplier Service Agreement	Supplier/Broker		Jeanne M. Belliveau	No issues, 1 month
3 Submit Load Asset Information	Supplier		Cynthia DeRusso	1 week
4 Load Assets activated	Supplier		Cynthia DeRusso	1 week from #3
5 Electronic Business Set-up			Nimil Tom	(4-8 weeks)
Contact ESG to set up NAESB portal	Supplier/Broker-Optional		Mike Doherty	
Trading Partner Profile Received	Supplier/Broker-Optional		Nimil Tom	
Connectivity Testing Completed	Supplier/Broker-Optional		Nimil Tom	
EDI Testing Completed	Supplier/Broker-Optional		Nimil Tom	
Signed EDI certification form received	Supplier/Broker-Optional		Nimil Tom	
Billing bank accounts (for Complete Billing)	Supplier/Broker-Optional		Nimil Tom	
6 Production tables completed	Supplier/Broker-Optional		Nimil Tom	1 week (from #7)
7 Production Connectivity Testing	Supplier/Broker-Optional		Nimil Tom	
8 Supplier correspondence email address	Supplier/Broker		SupplierServicesEMA@Eversource.com	
Contact	Supplier/Broker		Jeanne M. Belliveau	
9 Submit Rate data (for complete billing)	Supplier - optional		SupplierServicesEMA @Eversource.com	1-2 weeks
Rate set up (if Complete Billing)	Supplier-Optional		Sharon Hackney	5 business days
10 Access to customer lists and website	Supplier/Broker		Jeanne M. Belliveau	1 month after load
11 Register for NSTAR Supplier Website	Supplier/Broker		Jeanne M. Belliveau	1 week
Approved to serve load				

Contract Mailing Address

Eversource Supplier Services SE1052
50 Duchaine Blvd
New Bedford MA 02040

Contacts

EDI/EBT Guidelines
Department of Public Utilities
Jeanne Belliveau
Cynthis DeRusso
Sharon Hackney
Nimil Tom
Mike Doherty of ESG

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