

## New Electric Supplier Startup Milestones

Task	Applies to:	Status	Contact	Typical Lapsed Time
1	Registration with DPU	Supplier/Broker	State-(DPU)	
	Attend utility training session	Supplier/Broker	Joint state disco	Offered periodically
2	Complete Competitive Supplier Service Agreement	Supplier/Broker	Jeanne M. Belliveau	No issues, 1 month
3	Submit Load Asset Information	Supplier	Cynthia DeRusso	1 week
4	Load Assets activated	Supplier	Cynthia DeRusso	1 week
5	Electronic Business Set-up		Kevin Christian	(4-8 weeks)
	Telephone Technical Contact	Supplier/Broker-Optional		
	Contact ESG to set up NAESB portal	Supplier/Broker-Optional	Mike Doherty	
	Trading Partner Profile Received	Supplier/Broker-Optional		
	Connectivity Testing Completed	Supplier/Broker-Optional		
	EDI Testing Completed	Supplier/Broker-Optional		
	Signed EDI certification form received	Supplier/Broker-Optional		
	Billing bank accounts (for Complete Billing)	Supplier/Broker-Optional		
6	Production tables completed	Supplier/Broker-Optional	Kevin Christian	1 week (from #7)
7	Production Connectivity Testing	Supplier/Broker-Optional	Kevin Christian	
9	Submit Rate data (for complete billing)	Supplier - optional	Jeanne M. Belliveau	2 days
	Rate set up (if Complete Billing)	Supplier-Optional	Jeanne M. Belliveau	2 days
10	Access to customer lists and website	Supplier/Broker	Jeanne M. Belliveau	with proof of license
11	Register for NSTAR Supplier Website	Supplier/Broker	Jeanne M. Belliveau	1 week
	<b>Approved to serve load</b>			

### Contract Mailing Address

Eversource Supplier Services SE1052  
 50 Duchaine Blvd  
 New Bedford MA 02040

## Contacts

DPU	<a href="https://www.mass.gov/orgs/department-of-public-utilities">https://www.mass.gov/orgs/department-of-public-utilities</a>
Jeanne Belliveau	<a href="mailto:supplierservicesEMA@eversource.com">supplierservicesEMA@eversource.com</a>
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