

Eversource On-Line Training

Learning Central



Summary

New utility regulations has necessitated changes in the process by which Eversource grants access to its substations.

The main goal is to ensure personnel have the necessary knowledge and skill to safely enter and work in Eversource substations.

In order to access substations, personnel must complete on-line training assigned by Eversource



Agenda

This presentation will cover the following topics:

- How do I access Eversource's on-line training?
- What training do I need?
- How do I take the training?



How do I access Eversource's on-line training?

In order to access Eversource's on-line training, personnel must have completed the Substation Access Request Form and submitted it to their Eversource sponsor.

After submittal, it will take approximately one week to process the application.

Upon processing, personnel will receive an Eversource Username and Password that will grant access to Learning Central.

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What training do I need?

Your training requirements are determined by the access level and type of work requested. To review:

For A – Escorted Entry:

Type of Work Type of Entry	I Observation/ Inspection/ Simple Deliveries (in accordance with minimum safe working distance for UNQUALIFIED persons)	II Nonelectrical Physical Work (in accordance with minimum safe working distance for UNQUALIFIED persons)	III Electrical Work (Physical & Nonphysical) (in accordance with minimum safe working distance for QUALIFIED persons)
A Escorted Entry	eLearning: Personal Pro	scorted Access (Module A)	 eLearning: Substation & Electrical Hazard Awareness eLearning: Personal Protective Equipment (PPE) eLearning: Substation Escorted Access (Module A) First Aid & CPR Receipt of Hard Hat Sticker

NOTE: Access Level A – Escorted Entry will not be issued an Eversource Badge.



What training do I need?

For B – Unescorted Access:

Type of Work Type of Entry	I Observation/ Inspection/ Simple Deliveries (in accordance with minimum safe working distance for UNQUALIFIED persons)	II Nonelectrical Physical Work (in accordance with minimum safe working distance for UNQUALIFIED persons)	III Electrical Work (Physical & Nonphysical) (in accordance with minimum safe working distance for QUALIFIED persons)
B Unescorted Access	 eLearning: Personal Protect eLearning: Substation Esco eLearning: Substation Unest eLearning: Job Safety Brief 	arning: CIP Version 5 Annual Training B – Field Workers eipt of Hard Hat Sticker	

NOTE: Interconnection Personnel do not require a Background Check



What training do I need?

For C – Escort Privileges:

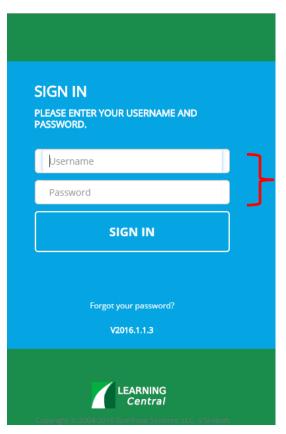
Type of Work Type of Entry	I Observation/ Inspection/ Simple Deliveries (in accordance with minimum safe working distance for UNQUALIFIED persons)	II Nonelectrical Physical Work (in accordance with minimum safe working distance for UNQUALIFIED persons)	III Electrical Work (Physical & Nonphysical) (in accordance with minimum safe working distance for QUALIFIED persons)	
C Escort Privileges	 eLearning: Substation & Electrical Hazard Awareness eLearning: Personal Protective Equipment (PPE) eLearning: Substation Escorted Access (Module A) eLearning: Substation Unescorted Access (Module B) eLearning: Substation Escort Access (Module C) eLearning: Job Safety Briefing eLearning: CIP Version 5 Annual Training B – Field Workers First Aid & CPR Receipt of Hard Hat Sticker Background Check 			

NOTE: Interconnection Personnel do not require a Background Check



Once you have received your Username and Password, log into Eversource's eLearning Central website

http://www.eversource.com/elearning

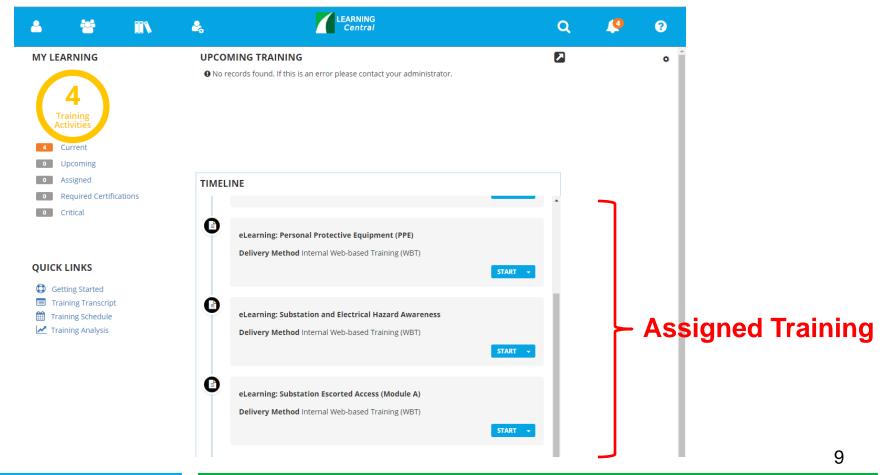


Enter Username and Password



The Home Page displays your assigned training. Please verify it matches the requirements for access requested.

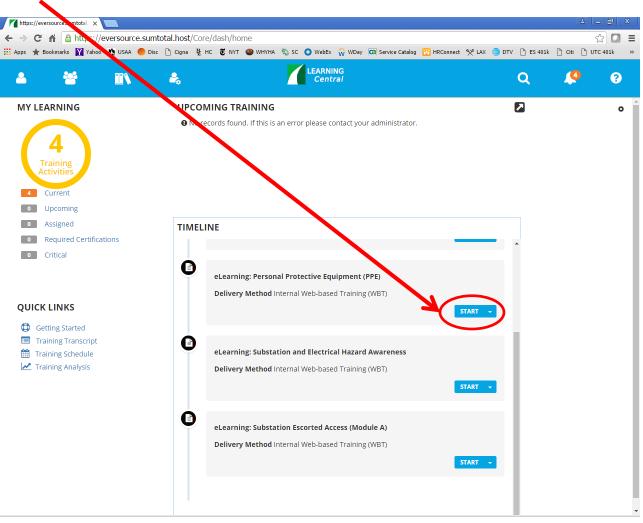
The below is an example of assigned training for AI or AII





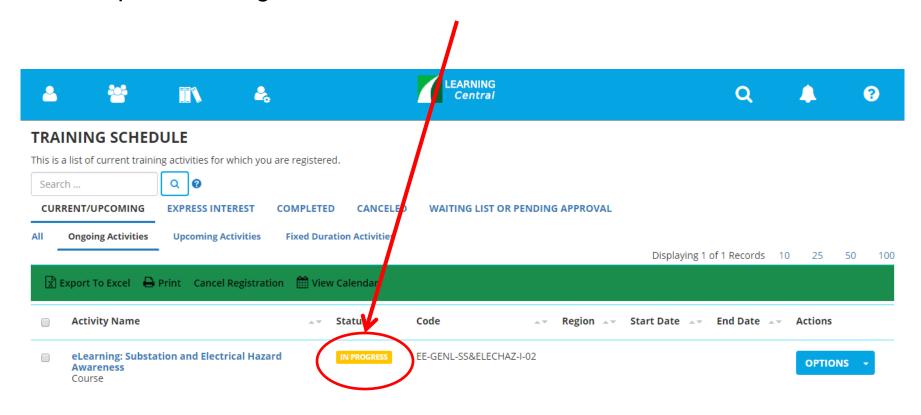
Click the "Start" button of your assigned courses and complete the

training.



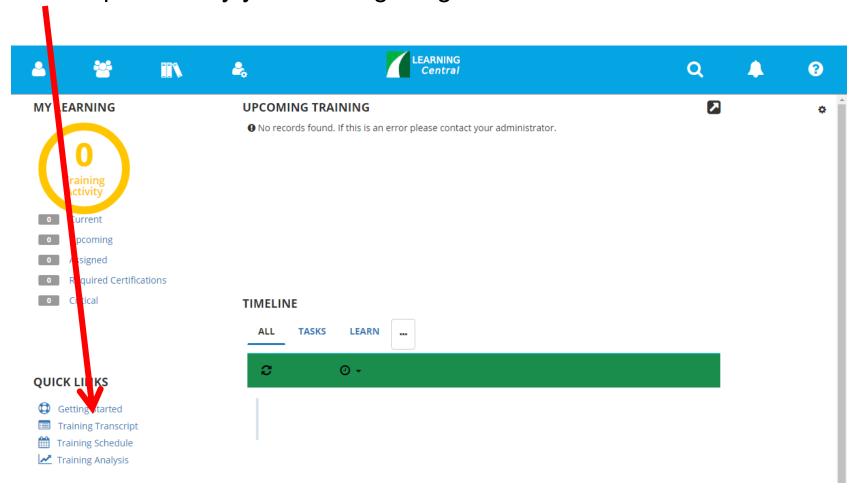


Please ensure you follow all the prompts of the training modules. Closing the browser or exiting the modules prematurely will result in incomplete training records and denial of substation access.



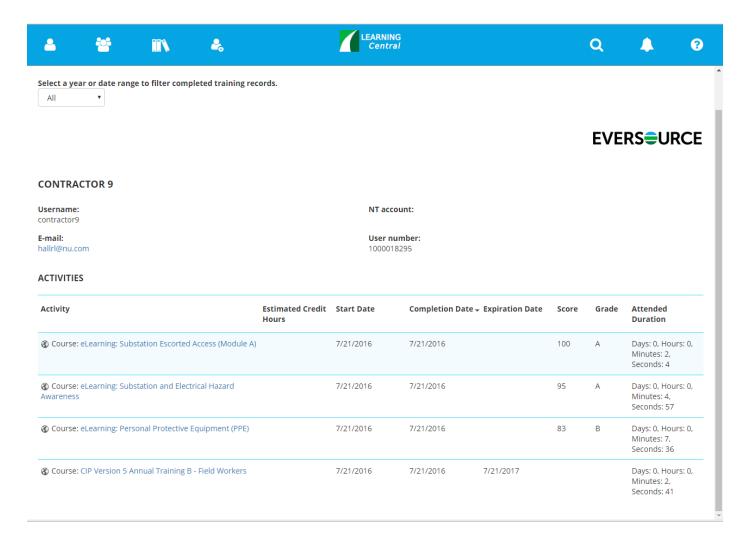


Once you have completed your assigned modules, click on "Training Transcript" to verify your training obligations.





Example of Training Transcript







Summary

- In order to access Eversource's on-line Learning Central website, a Substation Access Request Form must be submitted to Eversource sponsor.
- 2. Once application has been processed, you will receive a Username and Password.
- 3. Log into Eversource Learning Central website and complete assigned training.
- 4. Verify you have completed your assigned modules and satisfied your training obligations.